

1

Decision to Stay with SAP

- ▶ Does it make sense to evaluate other ERP options?
- ▶ Getting executive leadership and team buy-in

2

Perform GAP Analysis

- ▶ What can S/4 do and not do?
- ▶ Which modules are complete and which are not?

4

Define the Roadmap

- ▶ How to roll out E2E (not just core components)?
- ▶ Begin funding discussion

3

Integration Plan

- ▶ What GAPs need to be filled prior to S/4?
- ▶ Are there other technologies in the environment that need to integrate?

5

Organizational Change Management

- ▶ Who owns OCM? Dedicated project team or SI?
- ▶ Prepare internal team for new process and technology

6

Data Preparation

- ▶ Identify, cleanse, and maintain data for a high-quality conversion into S/4
- ▶ Should this be run by internal teams or outsourced?

8

Start Early

- ▶ Need time for multi-iterations of testing, development of gaps, data readiness, and business readiness.

7

Funding

- ▶ Define ROI of moving to S/4 HANA
- ▶ Finalize budget